



Emergency Evacuation Policy

Policy Created: 17/05/2025

This policy is reviewed on an annual basis.

In the event of a fire or other emergency that would cause us to evacuate the premises I will gather all the children and safely make our way to the nearest available exit Front door
Priority 1 Key for exit is accessible within 1 meter, Playroom Door Priority 2 Key for exit is accessible within 1 Meter, Living room Patio door Priority 3 Unlock and slide to the left for exit. Babies and toddlers would be carried to safety. All exits from my property are kept clear and free from hazards. I keep my mobile phone fully charged and with me at all times in case of emergency.

Once we are safely away from the house I will call the Emergency Services. In the event that we can't get safely out of the house I will take the children to the furthest away room from the emergency, close all doors and seal the door with towels or similar items, and I will then call the Emergency Services.

I have smoke alarms in the following locations; Central Hallway, I test these on a weekly basis. I also have a fire blanket fitted in the kitchen, and a handheld powder extinguisher.

I practice half-termly fire drills with the children, following this evacuation plan so that children would know what to do in the event of a real emergency and so that they don't become too scared if an emergency were to arise.

- In the event of an emergency evacuation I would always take my phone.
- I would take all children out of the building safely and assemble at the assembly point
- I would be able to carry the non walker and lead all walking children.
- The assembly point is: Infront of our garage

Once we were safely out of the premises I would contact the emergency services and then contact all the children's parents and ask them to collect as soon as possible. I would ensure children were kept safe and were reassured whilst they were waiting to be collected. I would not re-enter the building until it was advised by the emergency services that it was safe to do so.