



Failure to Collect Policy

Policy Created: 17/05/2025

This policy is reviewed on an annual basis.

If you do not arrive to collect your child within 30 minutes of your scheduled collection time and I have had no contact from you, I will get in touch with your emergency contact.

After one hour if no one is available to collect the child I will contact the local authority children's services team and follow their advice.

I will not release a child from my home into the care of an adult I suspect is under the influence of drugs or alcohol. In this situation, I will follow my emergency contact procedures and if no one is available to collect the child I will contact the local authority MASH team (or equivalent) and follow their advice.